

**TERMS AND CONDITIONS FOR AVAILING INCUBATION FACILITIES OF
THE AGRI-BUSINESS INCUBATION CENTRE
ICAR-Central Plantation Crops Research Institute Kasaragod, Kerala**

NOTE: The competent authority may reserve the right to alter the terms & conditions according to the actual need and demand, without any prior notice.

- I. Facilities available at ABI, ICAR-CPCRI is provided in Table 1
- II. Details of charges to be levied on availing the facilities are mentioned in Table 2.
- III. Period of operation will be ONE YEAR from the date of completion of trial-run: Period of trial run is indicated in Table 2.
- IV. Period of operation may be extended to one more year if required and approved by the competent authority.
- V. The selected individual/firm needs to register as an Incubatee of Agri-Business Incubation Centre, ICAR-CPCRI, Kasaragod by paying the registration fee (Rs.2,000 per annum) to avail the facilities.
- VI. The selected individual/firm for in-house incubation has to deposit the required security deposit (as indicated in table 2) within 15 days from the date of communication in this regard. The selected incubatee has to complete the trail run within the stipulated period, failing which the incubatee will be terminated and caution deposit will be forfeited.
- VII. Availability of in-house incubation facility will be published in the institute website and application received will be scrutinized fortnightly (1st and 15th of every month; In case of holiday scrutiny will be taking place next working day).
- VIII. In case of more than one application for facility, the applicant will be asked to make a presentation on their proposed business plan in front of ITMU; Incubatee with the best business plan will be selected.
- IX. Other terms and conditions for utilizing the facilities are as in the following:
 - Operational cost of the unit (charges for raw material, water, electricity, labour etc.) is to be met by the Incubatee.
 - CPCRI will not be responsible for any pollution, social or legal nuisance created from daily or intermittent operation of the Units. The Operator will be morally and legally responsible for any consequences arising from such circumstances. Any dispute arising out of the administrative or operational aspects of the unit are under the jurisdiction of Director, ICAR-CPCRI and his decision is final and binding on both the parties concerned.
 - Any certification to make the units commercially functional is the sole responsibility of the Incubatee.
 - The Incubatee will not use any of said premises of the Institute for any unlawful activity, with or without oral, written, explained or perceived understanding with any permanent or contractual staff of the Institute. The Incubatee will be solely responsible for any such activity and in such case the contract will be terminated and he will be liable for any consequent civil or criminal cases as the case may be.

- The Incubatee should not have any objection in getting the Units inspected periodically by representatives of the ICAR-CPCRI with or without any prior oral or written notice.
- Repair and maintenance of the plant and machinery will be the sole responsibility of the Incubatee/operator.
- The Incubatee has to ensure from time to time the proper maintenance of the units along with surrounding/premises and is has to hand over the premises in the same condition at which it was taken over, failing which the security deposit will be forfeited and necessary action deemed fit will be taken.
- The manpower engaged for the operations of the units are required to be paid minimum wages, and other statutory liabilities as per the Law of the Land and should follow all Govt. of India/Kerala Rules & Regulations in this matter are to be met. Documentary evidence of statutory compliances has to be kept intact and to be produced to ICAR-CPCRI as and when required.

Table 1. Processing units available at ABI, ICAR-CPCRI, Kasaragod

S.N.	Processing Unit	Input Capacity	Important machinery/facility
1	Virgin Coconut Oil	500 to 1000 nuts per day	Pre-processing gadgets, milk extractor, hot-processing unit; fermentation tanks
2	Coconut chips	300 nuts per day	Pre-processing gadgets; slicer, dryers
3	Desiccated coconut	4000 to 5000 nuts per day	Pre-processing space; pin mill, fluidized bed dryer
4	Bean to bar chocolate	20 kg beans/week	Roaster, Sheller, Winnower, Grinder
5	Coconut frozen delicacy (vegan)	50 l/batch	Pasteurizer, homogenizer, PHE, ageing vat, continuous freezer, hardener
6	Activated charcoal	6 t coconut shell/day	Eco-friendly charcoal making unit; activation unit

Table 2. Charges for utilization of processing units available in the ABI, ICAR-CPCRI, Kasaragod

S.N.	Product Unit	Security Deposit (Rs)	Utilization fee (Rs)	Trial period months	Utilization fee in extended period (Rs)
1	Virgin Coconut Oil	5,000	3,000	1	7,750
2	Coconut chips	5,000	2,000	1	5,000
3	Desiccated coconut	10,000	15,000	2	25,000
4	Bean to bar chocolate	10,000	2,500	1	5,000
5	Coconut frozen delicacy (vegan)	10,000	5,000	1	10,000
6	Activated charcoal	25,000	5,000	4	5,000